

**MEBT Pre-Submittal Conference Call  
January 20, 2010  
Questions of clarification for the MEBT RFP**

- 1) Section 6- Part I-B-2 (page 17 of 58) second to last bullet point – "Describe the service delivery team and who/how processes are delivered when the Account Manager unavailable time per month/quarter would be budgeted for our account" – Please clarify this question as it does not make sense.

This should have been two bullet points, as follows:

- Describe the service delivery team and who/how processes are delivered when the Account Manager is unavailable.
- Discuss Account Manager unavailable time per month/quarter.

- 2) Section 6- Part III-5 (page 24 of 58) – "Are you able to provide full custody, or must each Investment Manager provide custody for the assets under their individual control?" - Please clarify this question as it does not make sense. Please define "full custody".

This question is asking whether you are able to physically custody the assets of each Investment Manager in-house.

- 3) Attachment A - Please further clarify what you intend should be entered under section 1 "Proposal:" of Proposal Forms #1, #4, #6, #7. We understand exceptions should be listed under section 2 of each of those forms, but do not understand what might be listed under section 1 of each of those forms.

The original reason for this section was to re-state the provision of the proposal but after further review, you can leave this section blank on all of the aforementioned Forms.

- 4) Please provide an estimate of how many hours per month MEBT personnel spends directly communicating in-person, via email or via conference call with the consulting team.

While time is not tracked in detail, we would estimate that MEBT personnel spends approximately 35 hours per month directly communicating with the current consulting team.

- 5) Please provide an estimate of how many hours per month the current consulting team spends working on MEBT including interaction listed in question #4 above as well as "behind the scenes" activity.

While time is not tracked in detail, based on our discussions with the current consulting team and other service partners, we would estimate that the time spent is as follows:

Direct interaction with MEBT personnel:	35 hours per month
Back office and staff work:	58 hours per month
<u>Additional work and special projects:</u>	<u>25 hours per month</u>
Total hours:	118 hours per month

The MEBT structure, public process, collaborative style, attention to detail, attention to best practices, and the existence of separate IAC and Trust Committees requires above normal coordination and time

- 6) There are three separate services listed in the RFP: Investment Advisory and General Consultant, Sub-Custodian, and Custodian. Can interested firms respond to only a subset of these services?

Yes. A responding firm can choose to propose on one, two, or all three of the listed services.

Other Items:

1. The Insurance Requirements in the RFP have been changed from Required to Preferred provisions. Responding firms will not be automatically eliminated for not meeting these requirements.
2. The current Financial Advisor currently provides the sub-Custody services as well. We have been advised that they will not continue to provide sub-Custody services if they are not retained as the Financial Advisor.